

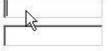


COMMON LOGON

The gateway to secure data transactions and information

Username:

Password:



Continue >>

Type in your user name and password from the email that you received. The computer will ask you to change your password.

ease note that our web pages have new functionality which will log you out and take you back to this page if your session remains idle too long a period of time.

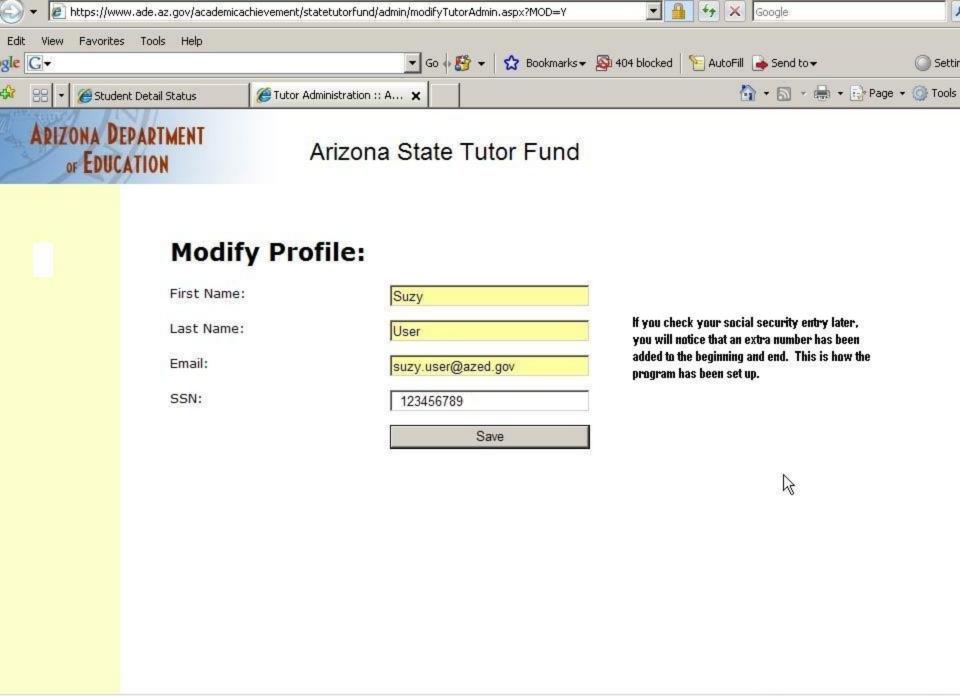
e have changed our practices regarding passwords and user accounts. Click here for Current Password Process.

you have lost your password Click here.

The gateway to secure data transactions and information Common Logon Application Menu



2006 Arizona Department of Education: Management Information Services, 2



ARIZONA DEPARTMENT OF EDUCATION

Administration

System Directions

Q&A / FAQ

Add a Session

History

Modify Profile

Register a Student

Review Sessions

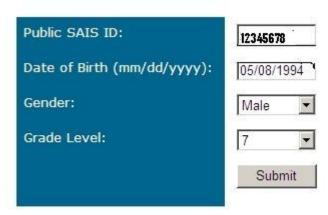
Student Progress

System Di

1. - The system social security nur a. Make su dashes) an - Otherwise, tl

The menu shows your choices in the online :e. program. You will start re entering student information 3y in Register a Student.

student is save. If th Click save. c. In the si the studen one. The ; d. The sys e. If you m

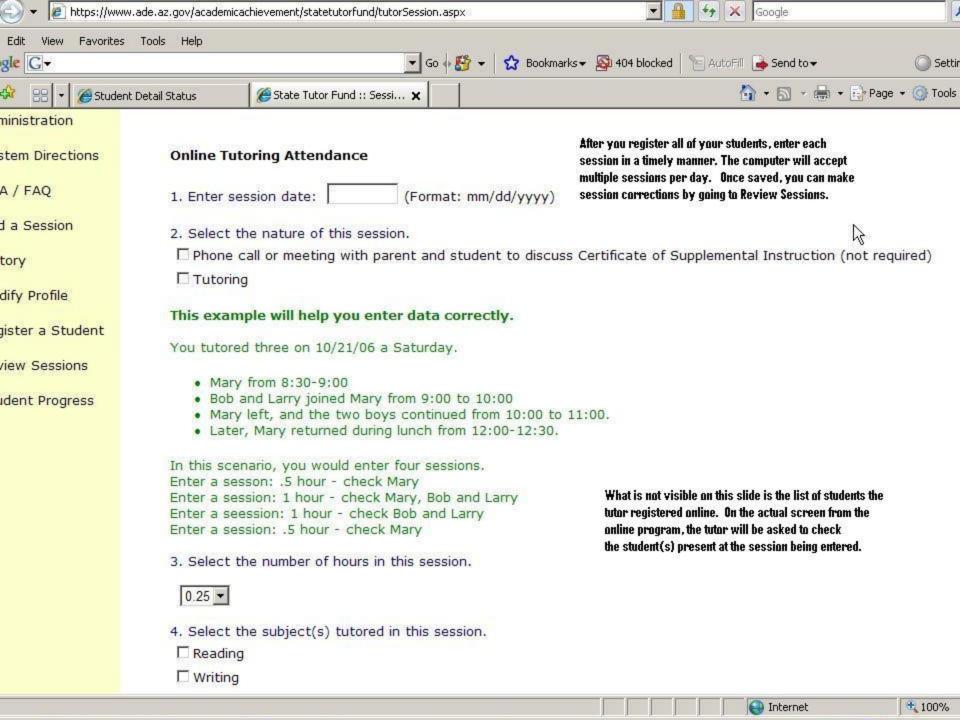


If the computer does not enter the data and tells you there is a mismatch, one of the the 3 top pieces of data is incorrect.

Student Registration Form

Save

Public SAIS ID: 12345678 In this example, the student attends an underperforming or failing school. Therefore, the tutor only answered #1. Student Name: John Smith You will answer this section correctly for your student registered. Grade Level: 7 1. The student is eligible for tutoring by: O Not passing 8th grade or high school AIMS in one or more areas (If a high school student falls into both categories, mark this answer, and be sure to fill in the AIMS information below.) Attending a school labeled underperforming or failing through AZLEARNS 1 2. Enter the portion(s) of the high school AIMS test in which the student's performance level was "Falls Far Below": ■ Reading Mriting Writing Mathematics No portions are "Falls Far Below" N/A never took 8th grade AIMS (if 9th or 10th grader) or high school AIMS if 11th or 12th grader 3. Enter the portion(s) of the high school AIMS test in which the student's performance level was "Approaches": ■ Reading ■ Writing ■ Mathematics ■ No portions are "Approaches" ■ N/A never took 8th grade AIMS (if 9th or 10th grader) or high school AIMS if 11th or 12th grader



Students Progress

Sometime during or after tutoring, even if students drop, answer the question below which is related to individual student academic improvement. You must answer this question to be paid for your services. --NOTE-- If you are unable to edit this answer, then this means that the student has already been assessed by another tutor.

Did the student show academic improvement in the skill that you wrote in the Certificate of Supplemental Instruction?

ID	Last Name	First Name	Grade	Payment Eligibility	Edit Payment Eligibility Answer
Blacked;	Last names will show but have	First names will show but	8	Yes, based on written assessment	
	been blocked in	**************************************	7	Please Edit and Choose an Answer	Save Cancel
: 1	this screen shot	blocked in this screen.	6	Please Edit and Choose an Answer Yes, based on written assessment	
: 1		L	7	Yes, based on oral assessment	
3 100000	T I can see your 6 r academic improv	espanse chaices ement.	7	Yes, both Unknown because student dropped from tutoring program No	
:		6	N/A, student was only registered but not tutored	<u>Edit</u>	
i	20		7	Yes, based on oral assessment	
			7	Yes, based on oral assessment	
. 1		i.	7	Please Edit and Choose an Answer	Edit
		Jo	8	Please Edit and Choose an Answer	Edit

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1D	Last Name	First Name	Grade	Payment Eligibility	Edit Payment Eligibility Answer
Blocked	Blacked on this screen shot	Blacked on this screen shot	8	Yes, based on written assessment	
. 1			7	Please Edit and Choose an Answer	<u>Edit</u>
1		6	Yes, based on oral assessment	N.	
1			7	Yes, based on written assessment	
Payment Eligibility answers in black have been completed; those in red			7	Yes, based on oral assessment	
	o be finished befo		6	Please Edit and Choose an Answer	Edit
the round of tutoring in order for the tutor to be fully paid.			7	Yes, based on oral assessment	
The state of the s		Y.	7	Yes, based on oral assessment	
)			7	Please Edit and Choose an Answer	Edit
1			8	Please Edit and Choose an Answer	<u>Edit</u>
1			7	Please Edit and Choose an Answer	Edit
11				of electrical and	- 111

ARIZONA DEPARTMENT OF EDUCATION

Arizona State Tutor Fund

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n Directions

FAQ

Session

Profile

er a Student

/ Sessions

nt Progress

Tutor: Suzy User

Review Sessions: This is the section where you can look at and/or delete session data that you have saved. Data you see listed is what we extract when we run the report to pay you.

Tutor Sessions

Instructions: To review a previous session click on the "Session Date' "Delete" link and resubmit the session

Review a Session	Session Date	Student
<u>Revi</u> ę <u>w</u>	6/4/2007	1
Review	6/4/2007	1
<u>Review</u>	6/5/2007	2
Review	6/5/2007	1
<u>Review</u>	6/6/2007	2
Review	6/6/2007	1
Review	6/7/2007	3
Review	6/7/2007	1

Session Review

1. Enter session date

Review Sessions: This is what the screen looks like when you choose to review a particular session.

6/4/2007 12:00:00 AM

2. Is this a continuing session?

Yes

- 3. Select the nature of this session
- Tutoring
- 4. Select the number of students actually present in this session. I session, a new survey must be completed. For example if during a minutes and one student left after 30 minutes, then complete 1 se students.

Students: 1

5. Select the number of hours in this session.

Hours: 1.00

- 6. Select the subject(s) tutored in this session.
- Reading

Students attending this session.

Last Name	First Name	Grade
Blocked	Blacked	6